

December 30, 2013

PRESENT: Richard Nichols, Chairman  
Michael Pierce, Vice-Chairman  
Philip Bean, Selectman  
Mary-Louise Woolsey, Selectman  
Michael Plouffe, Selectman  
Frederick Welch, Town Manager

#### SALUTE TO THE FLAG

#### I. Recognition of Service “Warren Bambury” (4:17)

Chairman Nichols presented Warren Bambury with Recognition of Service which he read.

#### II. Public Comment Period (5:49)

Arthur Moody, 3 Thomsen Road, commented on: letter from Chairman of the Heritage Commission resigning; problems with sun setting this commission; revisited seawall work on Nor’East Lane; problems he sees with leasing this land.

#### III. Announcements and Community Calendar (12:21)

Selectman Bean congratulated a young Hampton resident Daniel Henderson for finishing the Police Academy and securing a position over in Seabrook.

Selectman Woolsey reminded everyone about the waste pick-up schedule over the Holiday and the possibility of delay changes due to the upcoming storm.

Chairman Nichols announced DPW employee William Lowney has achieved the status of Roads Scholar II as well as the next level of Senior Roads Scholar this is in conjunction with UNH and read some of the things that are required for these achievements.

#### IV. Appointments (13:46)

##### 1. Michael Schwotzer (15:55)

##### a. Final 2013 Encumbrances Approval

Mr. Schwotzer presented the following to the Board: provided a list of the encumbrances for 2013 along with a list of PO’s; all PO’s have been cut to vendors and have all the necessary backup; PO’s in general fund total \$375,996.29; 2012 this amount was \$294,876; listed out prior year warrant articles that will be carried forward; total of 2013 general fund PO’s along with prior year warrant articles carried forward is \$592,574.29; this is the amount he is asking the Board to vote on; this is worst case scenario; numbers were generated today and

still have to be reviewed; went through highlighted items which the Board should be familiar with; meets requirements of RSA; can be adjusted as he goes through the closing process.

Selectman Woolsey MOTIONED to approve the 2013 General Fund PO's along with prior year warrant articles in the amount of \$592,574.29 SECONDED by Selectman Pierce.

Chairman Nichols asked about: WWTP Facilities study and if this reflects the total amount which Mr. Schwotzer confirmed to be true; I&I study amount of warrant article and purchase order already cut; when comparing everything they discussed last week the total amount does not match the amount brought forward tonight which Mr. Schwotzer addressed for him; confirmed with Mr. Schwotzer that the amount for parking lot signs is included here; discussion Board had previously about using money left in parking lots for the bathroom and now talking about using it for signs. Mr. Welch commented that bathroom cannot be done until Town receives permission.

Selectman Woolsey asked about FD Gear Washer and wonders about the drying equipment. Mr. Schwotzer showed her where this item is on the PO list.

Selectman Pierce asked about the details for the signs for the parking lots.

VOTE: 5-0-0

#### V. Approval of Minutes (23:53)

##### 1. December 16, 2013

Page 3; 4<sup>th</sup> paragraph change "seizing" to "ceasing"

5<sup>th</sup> paragraph change "Bod" to Bob"

Page 6; 5<sup>th</sup> paragraph change "they are" to "the Town is"

Page 9; 2<sup>nd</sup> paragraph change "rift" to "rip"

6<sup>th</sup> paragraph rewrite the sentence that begins with "Chairman Nichols" as follows  
"The Board took the request under advisement and Mr. Welch anticipates coming back to the Board prior to the end of January with the lease document."

Chairman Nichols MOTIONED to approve the December 16, 2013 minutes as amended SECONDED by Selectman Pierce.

VOTE: 5-0-0

#### VI. Town Manager's Report (27:04)

1. Work continues on the Church Street Pumping Station. The contractor has been installing the HVAC systems within the building, and the exterior gable end louvers were installed.
2. The State Department of Resources and Economic Development have announced an open house for the Seashell Complex for New Year's Eve. Coffee, hot chocolate and cookies will be served at no charge. Residents are invited to attend and watch the fireworks.
3. Just a reminder that the final date for the submission of petition warrant articles is January 14, 2014 at 5PM in the Selectmen's Office.

Mr. Welch added the following items: change in collection schedule for solid waste pick-up between January 6<sup>th</sup> and ending March 29<sup>th</sup>; suggested residents go to the DPW website for this information; did read a list of the streets impacted.

Selectman Pierce asked for reason for the change in solid waste collection and Mr. Welch explained why it is being done in detail for the Board.

Chairman Nichols commented on differences he found between the information on the Town website link compared to the DPW website with the complete list. The complete list on DPW website should be updated with these changes by the end of the week. He also suggested that the information be put into the newspaper and on Patch.

Chairman Nichols commented on the minutes stating that they were going to send a memo to the Heritage Commission members asking for feedback and Mr. Welch stated it has not been sent yet but is in the works.

Selectman Pierce announced that the Village District is also having an open house on New Year's Eve.

## VII. Old Business (36:02)

### 1. 2014 Warrant Articles (36:07)

Chairman Nichols provided the following information: total number of articles at this point is 37; and compared this number to previous years going back to 2008.

Selectman Woolsey commented on a conversation she had with Warren Mackensen (Bookkeeper for the Trustees of the Trust Fund) in regards to the warrant article to repeal the Fire Capital Reserve Fund.

#### Article 8 – Budget

Chairman Nichols commented that the default number can be changed based on previous discussions to \$25,614,509.

#### Article 9 – SEA CBA

Chairman Nichols stated this is the first time they have seen it but it looks fine to him but has asked that Wanda review it for the Board.

Selectman Woolsey commented that they have also ratified the two Police Unions and wonders about the other three unions. Chairman Nichols commented: communication problem encountered with Teamsters and two minor issues which they have discussed; still waiting to hear back from the two Fire Unions on some issues.

#### Article 10 – Police Association Sergeants CBA

Chairman Nichols commented: gone over numbers and they look right; has asked Wanda to review; clarified information reported by newspaper in regards to a 30% increase per hour should be corrected to be a 30 cent increase per hour.

#### Article 11 – Police Association Officers CBA

Chairman Nichols commented: numbers all look fine; asked Wanda to review.

#### Article 17 – DPW Equipment Replacement

Selectman Woolsey asked Atty. Gearreald if language similar to language in Article 16 (which she read for the Board) can be added in relation to trade-in value. Atty. Gearreald does not believe that this is the same type of thing and therefore questions if it can be added but does plan to review this with DRA.

#### Article 21 – Recreation Infrastructure Fund

Chairman Nichols commented: that they did get an email from Mrs. Martin; included a quote along with a breakdown of cost; \$80,000 is related to lights and went through work that is being requested to be done; replacement of poles is probably the largest portion of the cost; wonders if additional poles are being added; mixed emotions on this; does not want to turn this down if it is needed.

Selectman Woolsey questioned how often this field is used at night. Selectman Woolsey agrees with Chairman Nichols in regards to having mixed emotions and wanting some further details.

Selectman Bean thinks the Chairman's drill down on the cost is an appropriate request.

The Board agreed to leave it on the list and requested further information from Mrs. Martin on this.

Selectman Woolsey commented on no alcohol being allowed on Town property (specifically referring to Tuck Field) and wonders what happens if alcohol containers are found in the recycling carts. Mr. Welch stated that this is hard to enforce since there is not someone on the property at all hours of the day but Police do patrol the area.

#### Article 22 – Cemetery Burial Trust

Mr. Welch commented that Finance gave a confirmed amount of \$10,500 this morning.

#### Article 24, 25 & 26

Chairman Nichols identified that the articles numbering will need to be corrected.

#### Article 25 – Wastewater System Connection Fee

Chairman Nichols provided this update: copy of article Board received on Tuesday from Atty. Gearreald; fact that Atty. Gearreald commented on not understanding the math; found some logical flaws in the language in regards to the calculation of the fee; meeting he had with Mr. Welch and Chris Jacobs to go over these flaws; request to whittle the language down to just a conceptual level type of language rather than details on the calculation; after Atty. Gearreald looks at this again Board would like a copy possibility of getting this by tomorrow.

#### Article 26 – Solid Waste Ordinance Amendments

Mr. Welch commented: tried to chop this down as much as possible to get to the nuts and bolts; had a lot of material in there; did not lend itself to understanding the proposal; hoping as Board reviews it will see if it can be understood by them.

Chairman Nichols provided input as follows: does not think they need this level of detail in article provided example of section on carts; thought Board agreed to get the minor details out of article and let them be set at DPW at the policy level; went through other areas of confusion including carts being too heavy to move;

Selectman Woolsey thinks the language in regards to carts being overloaded be left in the article. She also talked about the original Solid Waste Ordinance.

#### Article 31 – Entertainment Ordinance Amendments

Chairman Nichols commented that he would still like to get together with Atty. Gearreald to discuss certain changes and they will be meeting tomorrow at 11 am to go over mainly definition type things.

#### Article 33 – Rescission of Community Revitalization Tax Relief Incentive

Chairman Nichols pointed out previous conversations Board has had on repositioning this article.

Selectman Woolsey thinks it can be popped in after Article 18.

The Board agreed to make this Article 19.

Selectman Pierce asked if the Budget Committee can be given the articles they have finished with at this time. Chairman Nichols suggested that on Friday when Kristina sends it to the Board she copies the Budget Committee Chairman.

#### 2. Review of 2013 Selectmen Goals (1:02:18)

Chairman Nichols commented: put this on the agenda for a few reasons; only 2 or 3 months left for this Board; set objectives back in May; review where they are at and if they want to take any further action.

##### a. Assure full compliance with the Purchasing Policy and Procedures

Chairman Nichols commented as follows: spear headed this one; started on this one in 2010; past couple of months has been very comfortable with what has gone on; thinks we have to continue but things have been under control recently.

##### b. Modernize, update, and enhance the ability of DPW to perform its essential functions

Selectman Woolsey commented: this is going to take time; department had been devastated for many years; making some progress; department has been very receptive to listening to suggestions.

Chairman Nichols asked what she sees as the significant accomplishment in this area.

Selectman Woolsey thinks reviewing the rolling stock and applauds the initiative of Mike Gingras on getting the software to do this. The new press for the sludge is also really good. They have also worked on having it understood that the vehicles can be used by all sections and do not belong specifically to one section. She also talked about the need for the wash-down facility and pole barns.

##### c. To address inequities with the State of New Hampshire

Selectman Woolsey commented on something she heard on WBZ on Friday in regards to the \$72M surplus they are projecting. Her thought is now that they have some money they can start paying their portion to NHRS.

Selectman Pierce commented: thinks there are a few things they can ask the Legislators to work on; talked about tax issue with large taxpayer who has property in Town; agrees with State paying NHRS cost.

Chairman Nichols commented: never been a representative so not sure exactly how it works but agrees with others that not enough is being done in Concord; State not covering the 35% of retirement cost is wrong also; capturing the Town's cost; like to see an adjustment to Rooms & Meals tax calculation; bills Cushing has filed in regards to pollution control; change in amount charged to the State for use of the Transfer Station.

Selectman Bean made comments as follows: goes back to before he was a Selectman; amount of revenue that comes into this Town and goes to the State; starting to move this battleship but it takes time; changes made in 2012 in the Board; getting data now under Mr. Welch's and Chairman Nichols guidance; revenue coming in from the State Liquor Store in Hampton; looked at operating cost for Liquor Store and how it does not include cost for Police and Fire; no allocation for Hampton from this revenue; provide services but get nothing in return; 10% of the State's revenue comes from Hampton; talked about DOT metrics in detail; money that comes in from tolls; how when started this discussion one of main concerns was how much revenue Hampton brings in for the State; Senate Bill in regards to Rooms & Meals Tax calculation; talked about Cannon Mountain comparing it to revenue that comes in from Hampton; money is there; encourages people to look at SB324 which he suggested everyone read; North Hampton Beach redevelopment; amount Cannon Mountain wants to get back; money is there just not getting it; funding level; discussed Cannon Mountain operating details; amount meters are producing for the State; Town's budget is being reduced; data compiled by Chief Sullivan and that the State represents \$108,000 cost to his force; this represents a little less than 3% of Police budget; talked about budget in detail for the Board and how much is dedicated to just Police coverage; optimistic that eventually we can secure additional revenue from the State.

#### VIII. New Business (1:30:24)

##### 1. Fire Department 2000 Ford Taurus Vote to Surplus (1:30:27)

Selectman Woolsey MOTIONED to approve moving the Fire Department 2000 Ford Taurus to surplus SECONDED by Selectman Pierce.

VOTE: 5-0-0

##### 2. Bequest of Margaret Lovett's Estate Discussion with Counsel (1:30:50)

Chairman Nichols stated that Atty. Gearreald asked that this be deferred since he needs more time to get information together.

#### IX. Consent Agenda (1:31:01)

1. Appointment to Rockingham Planning Commission Full Member "Barbara Kravitz"
2. Request to use Town Seal – Grace Lyons, N. H. Division of Parks and Recreation
3. License Coin Operated Amusement Device – Seacoast United Soccer Club

Chairman Nichols MOTIONED to approve the Consent Agenda SECONDED by Selectman Pierce.

Note: Draft minutes are subject to corrections, additions and deletions.

Selectman Woolsey strongly suggest that Ms. Lyons be directed to contact Arthur Moody on this so that she can get the proper description and delineation of the seal.

Selectman Woolsey asked if they can a get a report after each of the meetings of the Rockingham Planning Commission.

VOTE: 5-0-0

Selectman Woolsey MOTIONED that they ask Ms. Kravitz to report to this Board after the Rockingham Planning Commission meetings to discuss the items being discussed at their meetings SECONDED by Selectman Pierce.

Selectman Pierce thinks they should communicate more and get input from the Board on items that relate to Hampton.

VOTE: 5-0-0

X. Closing Comments (1:33:56)

Selectman Woolsey wished everyone a Happy New Year.

XI. Adjournment of Public Meeting (1:33:59)

Chairman Nichols MOTIONED to adjourn at 8:32 PM SECONDED by Selectman Pierce.

VOTE: 5-0-0

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Chairman